

Coordinator's Report
November 9, 2009

Project Activity

Sustainable Agriculture:

- Local Foods Steering Committee VCE Harrisonburg 9/16/09;
- 9/18/09 meet with Trainums and Shiflet about goat project;
- Preparation for Erling visits, press release, deliver flyers to Farm Bureau offices in Augusta and Rockingham Counties, purchase refreshments, send directions to meetings, met with Debbie Glenn at BRCC about setup, etc.;
- 9/28/09 Virginia Farmers Market Summit Charlottesville;
- 9/30/09 Washington and Lee Food Systems Conference;
- Drafted letter to USDA for farm-school food evaluation teams to come to the Valley Harrisonburg City and Augusta County schools, sent;
- Press release drafted and sent out re: Trainum goat project 10/19/09; met with Trainums, Charlie Huppuch, and Jason Carter to discuss publicity, education and outreach for project 10/26/09;
- Todd Erling at Blue Ridge Community College 10/22/09 set-up, clean-up, etc.;

Natural Resources:

- Closing out with Becky on WSF II, reports, computer files, etc.;
- 9/29/09 meeting with NRCS/SWCD technicians about expanding flex fencing project;
- Discussions with Megen Dalton and Sandy Greene about monitoring component of flex fencing expansion; visited Dan Downey lab at JMU for monitoring proposal.
- Spoke at livestock exclusion field day in Keezletown Oct. 21;
- WSF teleconference on intern/administrative work for WSF 10/27;
- WSF Steering Committee Meeting 11/2/09;

Managed Growth Committee:

- Phone calls to discuss Easements and Agriculture with Jill at VCC;

Community Development:

- Discussed Enterprise Facilitation with Chris Anderson for Page County;

Forestry:

- 9/18/09 Forestry Committee meeting in Harrisonburg;

Executive Committee:

- Teleconference to discuss moving forward on goat proposal 9/24/09 after meeting with Trainums and Shiflet;
- 10/19/09 Executive Committee Meeting in Harrisonburg with Ray Dorsett;

Grants/Funding

- VEE quarterly report submitted 9/30/09;
- Discussions with Connie Musgrove re: CBFN II proposal, provided draft workplan for consideration and project updates;
- CAN accepted grant proposal for T&E Meats for \$15,700 with RC&D as fiscal agent; drafted MOU and thank you letters for signature and approval.
- Helped plan NFWF and CBFN networking conferences agenda, field trips, logistics for Staunton, Nov. 17-19. Prepared updated fact sheet, poster and presentation for workshop.

NRCS Activities

- Ellen Pearson from USDA Ethics Office visit 9/14-9/17;
- PRS data entered for FY 09 all non-NRCS contributions;
- POINTS data entry updated for end of FY;
- Telephone interviews for Black Diamond RC&D Coordinator position 10/5 and 10/9;
- Annual performance review documentation for myself;
- Annual performance reviews with Ray Dorsett and Coordinators as Team Leader, 10/7 in Richmond and 10/8 in Verona;
- 10/14 and 11/14/09 RC&D Coordinator Teleconferences;

- Lorraine annual performance review 10/14, enter performance ratings;
- Office business plan drafted and finalized – non-Council activities;
- Attended Upper James RC&D Council meeting in Lexington Oct. 16;

Other

- Prepared Council materials for 11/9/09 meeting;
- Awards Committee Teleconference 9/30/09; prepared notes after teleconference, agenda and meeting preparation. Prepared report for VARCDC meeting in Crozet.
- 10/20/09 Headwaters SWCD meeting;
- VARCDC Fall Meeting in Crozet 10/29/09;
- 11/5/09 Shenandoah Valley SWCD meeting distributed annual report;